

# Working Alone in Long-term Care

## Learning outcomes

After this huddle, workers should be able to:

- Identify workplace hazards.
- Describe how preparation and following procedures reduces risk.
- Recall how to report hazards, unsafe acts, conditions, incidents, or injuries.

## Instructions

- Collect and review your working alone policy, any related procedures or processes, and our additional resources.
- Read the scenario out loud. Then, using the guiding questions, facilitate a discussion about recognizing the hazards, reducing the risks of working alone, and reporting unsafe actions or conditions.

## Scenario

Billie is a new care aide working the evening shift and is responsible for residents in the west wing. Before starting their tasks, they reviewed all the care plans and communication logs. As Billie enters Ms. Williams' room, Billie notices that Ms. Williams seems agitated.



## Notes to the huddle leader

- All workers should be familiar with hazards associated with working alone, and the requirement to promptly report concerns to their supervisor.
- The supplemental resources can be integrated into the huddle as needed and provided to workers as a quick reference.
- If you are unsure of any content within this safety huddle, email us for further explanation at [info@safecarebc.ca](mailto:info@safecarebc.ca)

## Safety Huddle: Working Alone in Long-term Care

Huddle leader: \_\_\_\_\_

Date: \_\_\_\_\_

## Attendance:

Name	Initial
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## Guiding questions

1. What steps should Billie take to ensure their safety before entering a resident's room?
2. If a resident's behavior becomes a concern, how should Billie respond?
3. What should they do if they need to leave?
4. Where can Billie find information on workplace hazards?
5. How should Billie report their observations or any new safety concerns?

## Additional resources

## SafeCare BC - Point of Care Assessment card template

## SafeCare BC - Working Alone eLearning course

## SafeCare BC - Point of Care Risk Assessment safety huddle

WorkSafeBC - Occupational Health  
and Safety Regulation, Working  
Alone or in Isolation, 4.20.1



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