

# Provincial Violence Prevention Curriculum

## Peer Coach Program

### Confirmation of Organization's Support

recognizes the value of participating in the SafeCare BC Peer Coach Program as it will allow us to put in place a dedicated resource for violence prevention training. This will support our existing violence prevention program to reduce the impact of violence-related injuries including costs associated with injury, re-training, and absenteeism.

Our organization commits to supporting and participating in all the required steps towards completing the Provincial Violence Prevention Curriculum (PVPC) Peer Coach Training including:

- Providing resources for the training which can include but is not limited to:
  - 12,000 sq./ft space for training
  - Classroom style set up with sufficient space for practical components
  - Projector
  - Facilitator laptop
  - Flipchart, pens, markers, tape
  - Any additional supplies needed for training
- Planning follow-up mentorship sessions within six weeks of the initial training (**Note: if this is not completed within six weeks, the peer coach certification will become void**)
  - SafeCare BC requires adequate notice of at least two weeks if the mentorship session needs to be cancelled. To avoid the certification from becoming void or delayed, cancelled sessions must be re-scheduled as soon as possible and within the six-week time frame given
- Understanding that the peer coach must pass their mentorship session to be able to train on their own and be certified
  - Those that do not pass their first mentorship session will be given up to two subsequent mentorship sessions. If additional support is required after two sessions, the candidate will either need to go through PVPC peer coach training again and/or the organization will need to identify a new candidate(s) to take on the facilitator/peer coach role
- Determining which staff will attend as course participants and providing them with the time to attend in full (minimum of eight and maximum of 14 staff per session)
- Providing staff who are attending the session time to complete the eight PVPC e-learning modules prior to the session date
- Ensuring the maintenance of the peer coach's certification by allowing them to complete **40 hours of continuing education hours every two years**. This can include:
  - Facilitating a **minimum of four 8-hour workshops**
  - Taking part in online training or other professional development (online or in-person) up to a **maximum of four hours**
  - Delivering peer to peer coaching, safety huddles, new employee orientation, or other types of violence related training
  - *Note: peer coaches will be asked to report on these activities on an annual basis. As maintenance requirements are met, a PVPC peer coach re-certification will be issued.*
- Supporting ongoing violence prevention training within our organization

**Provincial Violence Prevention Curriculum**  
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We will provide ongoing support to trained peer coaches to ensure that they are able to deliver the Provincial Violence Prevention Curriculum to staff in its entirety.

Please accept this letter of support for our organization to participate in SafeCare BC's Provincial Violence Prevention Curriculum Peer Coach Program.

Sincerely,

\_\_\_\_\_  
**Director/Administrator**  
(Print Name)

\_\_\_\_\_  
**Director/Administrator**  
(Signature)

\_\_\_\_\_  
**Name of Organization**

\_\_\_\_\_  
**Date**